

**Common Council
Regular Meeting**

Tuesday, October 13, 2020, 6:00 p.m.

In response to COVID-19, this meeting was held virtually to ensure the safety of members and the public. Attendance was through a virtual meeting at <https://meet.google.com/pyk-ohwa-rix> and also available by phone at 1 (765) 999-1628, PIN: 254 197 708#

MINUTES

1. **Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:01 p.m.
2. **Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Dianne Duggan, Bill Lathrop, Ben Ladick, Gene Lewis (arrived at 6:06 p.m.), Joy Morrison, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, City Clerk Judy Walton, City Treasurer Julie Roberts, Community Development Director Jason Sergeant, Municipal Services Director Chad Renly, City Attorney Mark Kopp, William Wassing, Jason Liska, and other members of the public.
3. **Approval of Agenda.** Brooks made a motion, seconded by Duggan to approve the agenda after amending Item 14, last sentence, to read: Upon completion, Common Council will not reconvene in open session. Motion, with amendment, approved 7-0.
4. **Approval of Minutes.** Lathrop made a motion, seconded by Cole to waive the reading of the minutes of September 8, 2020 & September 22, 2020 meetings and approve as presented. Motion approved 7-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
6. **Citizen Appearances other than agenda items listed.** None
7. **Reports of Committees**
 - A. **Library Board Report.** Rigg read a report prepared by Library Director Megan Kloeckner as follows:

General Updates

 - Young Auditorium received a grant from the National Endowment for the Arts to host a Big Read event in Whitewater in its neighboring communities. We will be partnering with them on this event in April 2021.
 - We are updating our strategic plan this year with the help of WiLS (formally Wisconsin Library Services). The first meeting will take place at the end of October.
 - B. **Youth Center Advisory Board Report.** No report.
 - C. **Plan Commission Report.** Sergeant reported Settler's Grove is preliminarily approved and the developer agreement is drafted.
 - 1) Stuart made a motion, seconded by Cole to approve the certified survey map to divide parcel 6-27-533.514 (Tax ID 222 04701514) into a Two-family twin lot located at 554/556 Stonewood Court, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the following conditions:

- (1) The final CSM and joint cross access easement agreement are recorded with Rock County Register of Deeds.
- (2) Applicant resolves concern with elevation of lowest opening in basement to City Engineer's satisfaction.

Sergeant informed Council that this has grown complicated due to a difference in the elevation. It was planned to be a half-exposed basement and ended up being a full-exposed basement. There is still no resolution and he suggested taking no action at this time.

Brooks made a motion, seconded by Cole to table until the next meeting. Motion approved 8-0.

D. Finance and Labor Relations Committee Report

- 1) Cole made a motion, seconded by Duggan to accept the City bills as presented in the amount of \$1,035,592.69. Motion approved 8-0 on a roll call vote.
- 2) Cole made a motion, seconded by Morrison to approve employment contract with Judy Walton. Motion approved 8-0 on a roll call vote.
- 3) Review and discussion on Resolution 2020-22 Adopting 2021 Operating and Capital Budget and Setting Tax Levies. Rigg went through the highlights of his budget update report. He explained that the Police Department had requested cradle points, something that is more appropriate for their needs. It wasn't in the budget but Lieutenant Jones feels this is very important. In order to include these in the budget the Police Department will be selling the emergency trailer and when they trade in their guns they will be purchased by the distributor.
- 4) Cole made a motion, seconded by Duggan to set hearing date for adopting the 2021 Operating and Capital Budget. Cole made a motion, seconded by Duggan to amend the motion adding: to set hearing date for November 10, 2020. Amendment approved 8-0. Main motion, as amended, approved 8-0.

E. Public Safety Committee Report. Duggan reported they discussed Halloween and recommended against it but it will be allowed on October 31st from 5:00 p.m. – 7:00 p.m. with social distancing measures; EMS and EVPD calls continue to go up; and the Rock County ATV & UTV Club's request is still being researched.

- 1) Duggan made a motion, seconded by Stuart to approve 2021 Joint Powers Agreement. Duggan explained this is an annual agreement on telecommunications. Motion approved 8-0 on a roll call vote.

F. Municipal Services Report. Brooks reported the PSC extended the moratorium on disconnects therefore there has been no disconnections all summer. Amy Wanek, Energy Services Manager at WPPI who is replacing Cory Neeley, attended the meeting and Brooks hopes to have her at the November or December Council meeting to introduce her. WPPI is having virtual orientation on October 15th.

- 1) Brooks began the discussion on Resolution 2020-21 Authorizing Chloride Reduction Program – Water Softener Rebates. He explained that we need to reduce the chloride levels in what we are discharging. He gave Rigg credit for coming up with the idea. We would incentivize the replacement of timed water softeners.

He stated this will go back to Municipal Services Committee in October and then to Council in November.

G. Economic Development Committee. Brooks reported they took action and approved the loan forgiveness that was discussed at Council; they set their budget; and they have taken steps to create a sub-committee to look at the downtown holiday lights, banners, and decorations.

H. Parks and Recreation Board Report. Morrison reported they received an update on COVID-19 response from Ian, no reservations are being taken. The disc golf tournament proposed by Mark Mellecker of BASE is being held because it is occurring over the whole month, not in mass. Due to vandalism Renly is looking at a hybrid option for cameras in the park, looking at about \$1,000 to set it up and about \$40 a month fee.

Renly reported the repairs and additional painting was done on the pool and we noticed there were microcracks and bubbling in the paint which also damaged the concrete perhaps due to moisture under the paint. He is waiting to see what the final solution is.

Morrison stated letters have been submitted to the Evansville Review, flyers mailed to residents' homes encouraging people to make their voices heard and vote on the referendum; they discussed Adopt a park Program; and the lights in the park were pulled as they are not being used, approximately \$290 per month savings.

Renly stated the 6-foot dog park fence cost is \$15,000 and additional items \$5,000 – dual entrance for dogs and some trees. If it is not a success the fenced in area can be used for storage.

Rigg stated he had an interview with WCLO regarding the referendum and felt he put good information out there. He also added that Council will need to consider (with the results of the referendum) using some other location or site for some auxiliary fields for soccer. Sergeant will be taking over some of the point duties if the referendum passes.

I. Historic Preservation Commission. Lewis reported they approved applications for 252 W Liberty for a fence, 131 Garfield for vinyl siding, and 124 Highland for exterior repairs and a fence. They discussed a demolition application for a carriage house and are working with the owner to possibly save the structure.

J. Fire District Report. Brooks reported the officers of the Fire District and EMS District met and starting to discuss their issues looking for commonalities in places where we can develop some efficiencies. There is trust to be built. The tender chassis is in the que and won't be done until February or March. They did well on the sale of the truck.

K. Police Commission Report. No report.

L. Energy Independence Team Report. No report.

M. Board of Appeals Report. No report.

8. Unfinished Business. None

9. Communications and Recommendations of the Administrator. Rigg reported he is working with department heads on the CARES Act and he got COVID-19 related receipts entered for reimbursement.

A. Rigg stated we purchased a second scanning machine (tabulator) for elections. Brooks made a motion, seconded by Duggan to approve election equipment maintenance agreement. Motion approved 8-0 on a roll call vote.

- B. Rigg began the discussion on options to fill the City Administrator position. He presented a list of 10 search firms, 2 which are most common in Wisconsin. Council discussed the option of adding a wage study at the same time. Brooks would like to see an RFP go out yet this month and then Finance and Labor could narrow the list to 2 or 3 for Council to decide in November. The timing with the upcoming holidays was noted.
- C. Rigg explained that with his contract with the City of Albert Lea, MN, he cannot remain an employee with the City of Evansville after November 5, 2020. Although he will have limited time, he offered his services as a hired consultant to assist in wrapping up the budget process. The consensus was that staff could handle this.
- D. Rigg shared his thoughts on the assignment of his duties.

10. Communications and Recommendations of the Mayor

- A. Brooks made a motion, seconded by Cole to approve the mayoral appointment of Julie Roberts as City Treasurer for the City of Evansville WI. Motion approved 8-0 on a roll call vote.

11. New Business. None

12. Introduction of New Ordinances

- A. Brooks presented the First reading of Ordinance 2020-10 Amending Chapter 102 Solid Waste
- B. Brooks presented the First reading of Ordinance 2020-11 Amending Chapter 46 Property
- C. Brooks presented the First reading of Ordinance 2020-12 Amending Chapter 110 Subdivisions
- D. Brooks presented the First reading of Ordinance 2020-13 Amending Chapter 130 Zoning
- E. Brooks presented the First reading of Ordinance 2020-14 Amending Chapter 2 Administration
- F. Brooks presented the First reading of Ordinance 2020-15 Amending Chapter 122 Traffic and Vehicles

13. Meeting Reminders

- A. The next regular meeting is scheduled for November 10, 2020 6:00 p.m.

14. Closed Session. Brooks made a motion, seconded by Lathrop that Common Council convenes in closed session pursuant to section 19.85 (1) (e) of the Wisconsin statutes where discussion in open session would negatively impact the city's competitive or bargaining position and pursuant to Sec. 19.85(1)(c) of the Wis. Stats. to consider performance evaluation data of a public employee over which the governing body has jurisdiction. Upon completion, Common Council will not reconvene in open session. Motion approved 8-0 on a roll call vote at 7:29 p.m.

The City Clerk left the meeting at this time.

There was no action during closed session and the meeting ended at 8:12 p.m.

Judy Walton, City Clerk